

**Accessible Technology Initiative (ATI) Steering Committee Meeting**  
**January 26, 2007, 2pm**  
**MLIB 338**

**ATTENDING TEAM MEMBERS AND GUESTS**

Bill Post (BP)	Phyllis Weddington (PW)
Sandy Parsons (SP)	Pattie Jenkins (PJ)
Bill Loker (BL)	Gayle Hutchinson (GH)
Drew Calandrella (DC)	Jerry Ringel (JR)
Jaime Nelson (JN)	

**DISCUSSION ITEMS**

1.	<b>System-wide Activities (Bill Post)</b>
	BP reported that the general consensus among the CSU is to create a broad policy with another document describing procedures for complying with the ATI. Would like to hear more about what other campuses are doing in regard to writing policy. GH discussed where drafting of the policy stands in Academic Senate and reported that it will soon be introduced into the EPPC. Questions about what other campuses and people are doing can be directed to BP.
2.	<b>Priority Team Reports and Discussion</b>
	<p><i>Web Accessibility (Jerry Ringel)</i>  JR reported that the timeline and deliverables schedule has been changed system wide. Instead of remediation of the "Top 20" web pages by the end of January, 80% of sites need to be 80% accessible by March 20, 2007, based upon HiSoftware measures. A central analyst will review the corrections, and by June 15, 2007 a first-year report is due. HiSoftware has been temporarily installed at Chico. Priority Team 1 will be adding a few more members to the committee as well as finding out who maintains websites across campus. DC asked if PeopleSoft and WebCT were working to comply. JR responded that they claim to be accessible, but are often not reliably compliant in practice.</p> <p><i>Instructional Materials Accessibility (Bill Loker)</i>  BL reported that Sara Trechter is working on policy draft and that faculty discussion will soon begin in Academic Senate. More faculty will be needed for Priority Team 2, as Paul Person's passing has left a large gap. BL would like to know more about what other campuses are doing for Priority 2, as he has not been successful in finding this information. SP noted that nothing had been posted on the Blackboard site regarding instructional materials. Finding that course packs could be the most challenging aspect of instructional materials accessibility. BP said if there is equipment/software that will increase the efficiency of instructional materials accessibility Chico will be able to procure it. SP will soon be visiting a virtual scanner in Reno.</p> <p><i>Accessible Electronic and Information Technology Procurement (Pattie Jenkins)</i>  PJ reported that Priority Team 3 met in January and she presented draft procedures from the Chancellor's Office to the committee. In a survey of 8 CSU campuses, only Cal Poly SLO has a procurement draft; they are willing to share after it is more complete. PW asked about procurement of items that we don't have control over, such as Brio, Oracle, etc. BP brought up the idea of the cost difference between purchasing a more expensive but compliant product versus the cost of remediation if the product does not live up to its claim of compliance. A system-wide database of compliant items is needed.</p> <p>Meeting adjourned at 3pm.</p>

**TO DO LIST SUMMARY**

#	Task	Responsible Party	Due Date	Status
1.				
2.				
3.				

**FUTURE MEETINGS**

<b>Date:</b> TBD	<b>Time:</b>	<b>Place:</b>
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